

# ENGAGEMENT SERVICE AGREEMENT FOR JERRY JACOBS JR.

**Thank you for allowing me to serve you.** It is my desire to make your event a success. To include the Holy Spirit in all we do. My goal is to reach beyond your expectations. Below is an agreement to help us accomplish this together. If you need more information or have a question, please feel free to email or phone me.

## Cancellation

If cancellation or postponement is necessary, please contact me immediately by phone or email. A formal written letter of cancellation should be sent to me within five days.

If I must cancel. A full refund of your deposit will be returned; with an extra 10% of the deposit sent as a donation to your parish.

## 7-day Money Back Guarantee

If for any reason you are not happen with my services. You may request a refund of my fee (minus travel and hotel expenses) within seven days of the end of the conference/event.

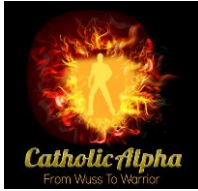
## Travel

If the event is less than 200 miles, I will drive (a travel fee will be charged of \$100; added on to the speaking fee.)

If the event is more than 200 miles from my residence, the client will provide air travel. As well as, transportation to and from the airport, to a local hotel.

Direct flights to and from the engagement, as well as an isle or window seat is preferred. I do a lot of preparation on the flight, and need the extra elbow room.

A flight itinerary, with the confirmation number, must be emailed to me at least 30 days before the event. If we agree on the engagement, with less than 30 days, the flight itinerary and confirmation number should be emailed to me within seven days.



## Overnight Accommodations

For overnight stay, arrangements are to be made by the client, and directly billed to the client's master account. If possible, please reserve a room with a king size bed, and non-smoking. When these arrangements are final, email the name of the hotel, the address, phone number, and the reservation confirmation number.

## Holding Dates

I am very passionate and energetic, about serving as many as I can, for the benefit of Our Lord. And because of the other inquiries, I am unable to hold dates. If the service agreement and deposit, are not returned within two weeks, the dates will once again become available.

## Recording

I encourage professional audio and video taping of my talks. I would ask that:

A professional recording technician handles the recording. As well as, I receive the master copy within 30 days.

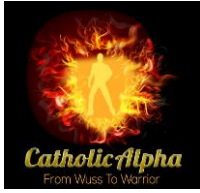
## Standard Presentation

If the presentation is to take place in a Church setting, a lectern is fine. Further, a wireless lapel microphone is preferred. If the event is in a conference setting, a wireless lapel microphone is preferred. Speaking from a podium with a standing microphone is fine, if a lapel microphone is not available.

## Videos, CD's, Online Access To Products

Many attendees will be fired up and want more "How To" and actual steps, on how to accomplish the things I speak of. We must give them immediate access, in order that they act now on what they've just heard. Moreover, begin improving their spiritual life immediately.

Before and after the presentation, I will offer these items. If this is permissible, please let me know two weeks in advance, so I can ship items if needed.

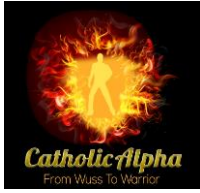


Please enlist a volunteer to work at the merchandising table.

Also, please make sure the table is near an electrical plug, to power a laptop.

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If you have any questions, or would like more information concerning this agreement, feel free to email me as soon as possible. This will allow ample time for me to assist you.



## Client Information

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Last Name First Name

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Organization Name Address

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City State Zip

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Day Phone Home/Cell Email Address

## Event Information

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Event Title Event Dates/Times

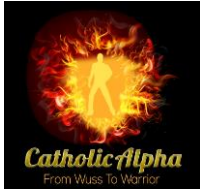
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Number Of Talks And Their Times

## Travel Information

Airport Pickup: Transportation from the airport to overnight accommodations will be by:

- Circle One:
  - Shuttle: Name Of Service \_\_\_\_\_
  - Personal Pickup: Name/cell # \_\_\_\_\_



## Compensation Information

In exchange for the services of Jerry Jacobs Jr. the client agrees to compensate as follows:

- Local Engagements (Archdiocese Of Indianapolis)
  - **\$500** For One To Three Presentations
  - **\$750** For Out-Of-Town Engagements (no overnight stay-within 200 miles) One To Three Presentations
  - **\$1000** For Out-Of-Town Engagements (with overnight stay) One To Three Presentations
  - **\$250 + Free-Will Offering** For Local Missions (one to three days)
  - **\$250 + Free-Will Offering** For Out-Of-Town Missions (one to five days)
  - **Travel Fee:** Add \$100 travel fee if the engagement is between 50 and 200 miles

## Agreement Confirmation

In order to guarantee this service agreement, the client agrees to pay a 25% non-refundable deposit of the total fee (unless Jerry Jacobs Jr. fails to show or cancels).

Complete and sign the service agreement. Moreover, the client agrees to pay the balance due on the last day of the engagement.

Please return the agreement and deposit to: Jerry Jacobs Jr., 973 N. Shadeland Ave., Indianapolis, Indiana 46219

## Signatures

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Client Signature	Date
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Jerry Jacobs Jr. Signature	Date
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